

# **Ally Pally Allotments Association Constitution**

Adopted on the 27<sup>th</sup> July 2000, revised 25<sup>th</sup> July 2010

## **A. The name of the Association is Ally Pally Allotments Association**

## **B. Administration**

Subject to the matters set out below, the Association shall be administered and managed in accordance with this constitution by the members of the Committee as constituted by clause F of this constitution ['The Committee']

## **C. Objects**

The Association's objects are:

- ♦ to make the allotments safe, peaceful and enjoyable
- ♦ to work with nature not fight against it and to encourage organic gardening methods
- ♦ to support tenants and their growing interests
- ♦ to maintain plots in good condition
- ♦ to encourage members to observe conditions of tenancy
- ♦ to retain the full area of Alexandra Palace, Grove Lodge Meadow and Nursery allotments as such
- ♦ to support the principle of allotments and their availability in Haringey

## **D. Powers**

In furtherance of the objects but not otherwise the Committee may exercise the following powers:

1. power to raise funds and to invite and receive contributions providing that in raising funds the Committee shall not undertake any substantial permanent trading activities and shall conform to any relevant requirements of the law;
2. power to do all such other lawful things as are necessary for the achievement of the objects.

## **E. Membership**

1. Membership of the association shall be open to every tenant on the site comprising Alexandra Park, Grove Lodge Meadow and the Nursery. The name and address of members must tally with the Tenants' list.
2. Every member shall have one vote.
3. Membership ceases when the tenancy is terminated.

## **F. The Committee**

1. The Committee shall consist of up to 10 members including the following officers:
  - ? Chair
  - ? Site Secretary
  - ? Treasurer
  - ? Committee Secretary
2. Each officer and member of the Committee shall be elected individually at the Annual General Meeting.
3. All the members of the Committee shall retire from office together at the next annual general meeting after the date on which they came into office but they may be re-elected.

4. Up to 4 additional members may be co-opted onto the Committee
5. The responsibilities of each officer and member of the Committee shall be determined by the Committee.
6. The proceedings shall not be invalidated by any vacancy or failure to appoint.
7. No member shall be entitled to act as a member of the Committee until after signing in the minute book a declaration of acceptance and of willingness to act in the interests of the Association.

#### **G. Meetings and Proceedings of the Committee**

1. The Committee shall hold at least three ordinary meetings each year. A special meeting may be called at any time by the Chair or by any two members of the Committee upon not less than four days' notice to other members of the Committee of matters to be discussed.
2. The Chair shall conduct meetings of the Committee or, in his/her absence, a chair to be chosen from the Committee before any other business is transacted.
3. There shall be a quorum of at least three members of the Committee at meetings.
4. Every matter shall be determined by a majority vote of the members of the Committee present; in the case of an even vote the Chair shall have the casting vote.
5. The Committee shall keep minutes of its proceedings at meetings in books kept for that purpose. A copy to be displayed for members of the Association after each Committee meeting.
6. The Committee may from time to time make and alter rules for the conduct of their business, the summoning and conduct of their meetings and the custody of documents. No rule may be made which is inconsistent with this constitution.
7. The Committee may appoint one or more sub-committees for the purposes of making any inquiry or supervising or performing any function or duty which in the opinion of the Committee would be more conveniently carried out by a sub-committee, providing that all acts and proceedings of any such sub-committee shall be fully and promptly reported to the Committee; the purpose of any sub-committee, and any expenses it is likely to incur, must be agreed beforehand.

#### **H. Receipts and Expenditure**

1. The funds of the Association, including all donations, shall be paid into an account operated by the Committee at such a bank as the Committee shall from time to time decide. All cheques drawn on the account be must signed by at least two members of the Committee. A statement of account shall be kept in respect of monies from Haringey Council.
2. The funds belonging to the Association shall be applied only in furthering the objects.

#### **I. Accounts**

The Committee shall keep an accounting record for all accounts and prepare an annual statement of account for the annual general meeting. The accounts will be independently examined. A statement of account for Haringey Council will be sent as required.

#### **J. Annual Report**

The Committee shall prepare an annual report for its members.

#### **K. Annual General Meeting**

1. There shall be an annual general meeting of the Association.

2. Every annual general meeting shall be called by the Committee. The secretary shall give at least 28 days' notice of the meeting to members of the Association. All members of the Association are entitled to attend.
3. The Committee shall present to each annual general meeting the report and accounts for the preceding year.
4. Nominations for election to the Committee must be made by members of the Association; should nominations exceed vacancies, election shall be by secret ballot at the annual general meeting.

#### **L. Special General Meetings**

The Committee may call a special general meeting of the association at any time. If at least ten members of the Association request such a meeting in writing stating the business to be considered, the secretary shall call such a meeting. At least 21 days notice must be given. The notice must state the business to be discussed.

#### **M. Procedure at General Meetings**

1. The secretary or other person specially appointed by the Committee shall keep a full record of proceedings at every general meeting; a copy to be displayed as soon as practicable thereafter.
2. There shall be a quorum of at least ten members of the Association present at any general meeting.

#### **N. Alterations to this Constitution**

This constitution may be altered by a resolution passed by not less than two thirds of the members of the Association present at a general meeting. The notice of the general meeting must include notice of the resolution, setting out the terms of the alteration proposed.

#### **O. Dissolution**

If the Committee decide that it is necessary or advisable to dissolve the Association, it shall call a meeting of members of the Association of which not less than 28 days' notice (stating the terms of the resolution to be proposed) shall be given. If the proposal is confirmed by a two thirds majority of those members present the Committee shall have power to realise any assets held on behalf of the Association.

Any assets remaining after the satisfaction of any proper debts and liabilities shall be given to an Association with similar aims or to a philanthropic or charitable purpose.

This constitution was adopted on the 27<sup>th</sup> July, 2000 by the persons whose names appear below. All references to the Committee refer to the persons listed below until the first annual general meeting:

Steve Ballard, Cathy Brogan, Alison Liney, Caroline Sparke, Jill Pullan, Robert Hare, Fred Fitzke, Geoff Hammond, Andrea Brewer

This constitution was revised at the annual general meeting held on the 25<sup>th</sup> July, 2010.